SC Endeavors Registry

How to Pull Staff Learning Records

Professional Profile:

1. Go to www.scendeavors.org.
2. Click "Registry login" in the top right-hand corner.
3. Click "Login" in the top right-hand corner.
4. Enter your email and password.
5. Click **LOGIN.**
6. Use the navigation in the top right to click on your Organization Profile.

Organization Profile:

1. Click on the **REPORTS** tab.
2. Click **STAFF REPORT.**
3. Click on the blue hyperlink of the staff person's name. This will populate their individual learning record.
   a. You can use the dates in the beige section to customize the dates of your report, as well.