SC Endeavors Registry

How to apply for Credentials and Smart Money Bonuses

Login to your account:

- 1. Go to <u>www.scendeavors.org</u>.
- 2. Click **REGISTRY LOGIN** in the top right-hand corner.
- 3. Click **LOGIN** in the top right-hand corner.
- 4. Enter your email and password.
- 5. Click LOGIN.

Credentials and Smart Money Bonuses:

- 6. Use the left-hand navigation to click on CREDENTIALS AND SMART MONEY BONUSES
- 7. Click APPLY.
- 8. Verify that your personal information is correct. Click **REVIEW**.
 - a. If your information is not correct, click **MANAGE.** Update the information and click **SAVE.** Click **REVIEW** and **CONFIRM.** Then click **OK.**
 - b. If your information is correct, click **CONFIRM.** Then click **OK.**
- 9. Verify that your employment information is correct. Click **REVIEW**.
 - a. If your information is not correct, click **MANAGE.** Update the information and click **FINISHED EMPLOYMENT.** Click **REVIEW** and **CONFIRM.** Then click **OK.**
 - b. If your information is correct, click **CONFIRM.** Then click **OK.**

Employment must be verified by your employer to be eligible for Smart Money Bonuses

- 10. Click MANAGE to start your Credentials & Smart Money Bonuses application.
- 11. Check the boxes for the credentials and smart money bonuses requested.
- 12. Click SAVE & CONFIRM.
- 13. Click OK.
- 14. Click **SUBMIT APPLICATION.**
- 15. Read and agree to the Terms and Conditions. Check the box and click **CONTINUE.**
- 16. Click OK.
- 17. You have successfully applied. You will receive an email when your request is processed.